Deadline for submission: **March 6, 2020 at 5 pm**

**RECOMMENDATION FORM**

**2020-2021 PRESIDENTIAL INTERNSHIP IN HIGHER EDUCATION**

The Presidential Internship in Higher Education is designed to give undergraduate students from diverse fields and backgrounds the opportunity to collaborate with the University administration on President Watkin’s student initiatives. The internship will also provide opportunities to learn about leadership and issues in higher education. In turn, the University administration benefits by seeing and experiencing the student perspective.

Presidential interns gain professional skills and practical knowledge that enrich their academic and social experiences, while also honing leadership skills and building a comprehensive network. Presidential Interns act as student representatives at various University functions and events, and attend weekly higher education leadership seminars hosted by executive leaders from campus and the larger Salt Lake community. Interns will also work on strategic campus projects that are aligned with the goals the President has outlined for the University.

**This form should accompany the recommendation letter.**

**Applicant Name:** __________________________

**Applicant Signature:** ___________________  **Applicant Signature Date:** __________

I waive [ ] I do not waive [ ] my right to have access to this completed recommendation form and any attachments.

**To the Evaluator:** Please provide a statement of recommendation in which you share with us your assessment of how this applicant might function in the roles outlined above and how you perceive the applicant will contribute to and/or benefit from participation in this internship. Please include your view of the applicant's specific strengths, as well as your assessment of his/her personal initiative, attitude, judgment, independent thinking, commitment, responsibility, communication skills, and ability to work as part of a team.

**Evaluator Name Position/Title:** __________________________

**Evaluator Signature:** __________________________  **Evaluator Signature Date:** __________

In order for this student's application to be considered for the ambassadorship, this recommendation form and accompanying letter of recommendation must be mailed or faxed to the following address or fax number in time to be received no later than 5:00 pm on Friday, March 6, 2020.

**Office of the President**

201 Presidents Circle, Room 2023
Salt Lake City, UT 84112
Phone: (801) 581-5701 Fax: (801) 581-6892

Please direct any questions to presidential-interns@utah.edu
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